



Fallbrook Riders, Inc.
Physical Location:
1627 South Stagecoach Lane
Fallbrook, CA 92028

Mailing Address: P.O. Box 1063 Fallbrook, CA 92088
Email: fallbrookriders92028@gmail.com
Web Address: www.fallbrookriders.com

FALLBROOK RIDERS FIELD **RESERVATION REQUEST APPLICATION**

Name of User Group: _____

Contact Person: _____ Phone: _____

Mailing Address: _____

Email: _____

Begin Date Requested: _____ Time Requested: from _____ to _____

End Date Requested: _____ Time Requested: from _____ to _____

Type of Activity:

Name of Activity:

- ☐ Horse Show / Competition
- ☐ Clinic
- ☐ Private Training / Lessons
- ☐ Other _____

Description: _____

If Event is a fundraiser, who will this event benefit? _____

- ♦ Federally Recognized Non-Profit Group 501(c)3? _____
- ♦ Nationally Recognized Youth Organization? _____
- ♦ Other _____

Estimated Attendance? _____

*If more than 20, additional Porta-Potty(s) may be Required.

Any intended "Open Flame" Fires (BBQ or Campfire)? Yes / No

Will Electricity be needed? _____ Microphone / Sound System

FRF Areas will be prepared prior to your event by certain FRF Approved Individuals. Please give a description of your desired needs: _____

* Events lasting multiple days may require more than one day of preparation.

GENERAL INFORMATION

1. All reservation requests must be submitted in writing for review by the FRF Board prior to the next FRF Board Meeting (held once per month) for FRF Board Approval. Reservations cannot be accepted over the telephone.
2. Upon FRF Board Approval of this request, User will then sign a "FRF Facility Use Policy & Rental Agreement". Should changes to an Approved "FRF Facility Use Policy & Rental Agreement" be necessary, they must be submitted in writing by the Applicant at least 15 days prior to the rental date and confirmed.
3. All "General Rental Regulation/Provisions" on the "FRF Facility Use Policy & Rental Agreement" will be adhered to.
4. All FRF policies have been read and will be adhered to.
5. Any and all accidents occurring on the FRF property must be reported immediately to the FRF Board Member Representative.

RENTAL REQUIREMENTS

1. All fees are due at the time "FRF Facility Use Policy & Rental Agreement" is submitted.
2. Insurance is Required, with "Fallbrook Riders, Inc." named as Additional Insured (the minimum amount of liability is \$1 million) and must Accompany the "FRF Facility Use Policy & Rental Agreement".
3. An FRF Board Member Representative will be appointed to this Assignment and will be the direct contact for all arrangements of deliveries, field preparations & Clean-up Assessment upon completion of the Event. **This FRF representative will remain onsite during event.**

Signature: _____ Date: _____
(Renter - Person Responsible for this Event)

Signature: _____ Date: _____
(FRF Board Member Representative for this Assignment)